

## Chicken Barbecue Fund Raisers

Determine from the Town of Pittsford (and Rotary Board) if we will participate. Contact for the Town of Pittsford: Flo Dorsey – 248-6285

Contact chicken caterer ASAP (6 months or more before the date, if possible).

### Catering Services:

**1<sup>st</sup> Choice** – **Charlie's Chicken** (23 W. Main Street, Honeoye, NY)

Owner: Charles McGory

Phone # - (585) 229-5345

Advantages: We make \$2.00 per plate (based on \$8.50 selling price if over 200 chickens are sold). There is no minimum requirement. The vendor stays all day.

**2<sup>nd</sup> Choice** – **Chiavetta's Catering Service**

Contact: Phil Perch

Phone # - (716) 549-1700

[www.chiavettas.com](http://www.chiavettas.com)

Details: We pay approximately \$5.50 per plate. There is a minimum requirement, which can be difficult to meet. Unused chicken may be sold back to Chiavetta's for a handling charge per chicken. The vendor will only cook for four hours.

Agree to needs; sign and return contract.

Contact Monroe County Food Protection; Ruth Casey at 753-5553 for "Application for a Permit to Operate a Temporary Food Service Establishment". Fill out and return form by mail. **There is no cost to the Rotary Club of Pittsford Foundation.** The certified food worker is the caterer. Be sure to comply with all requirements for serving.

Print and have menu for posting, as well as signs with serving hours and prices.

Have a club sign-up sheet. (Have at least six names on the sheet before presenting to club!) Hour sessions are best with ½ hour overlap, i.e., some

sign up on the hour and others on the half hour. Have at least two persons signed up to serve and one for handling cash only. Make sure you have rubber gloves for all food handlers!

Have the cash box and \$200 in change in quarters, \$1's and \$5's.

Items needed: Pittsford Rotary canopy  
two cases of bottled water and bagged ice (don't overdue the ice)  
washing station (including wash basin and hand soap)  
Chlorox  
two wash basins for cleaning and rinsing utensils  
serving utensils  
rubber gloves  
paper towels  
aluminum foil (to wrap plates if carry-out containers aren't available)  
trash bag  
paper plates, napkins, plastic bags for carry-out, wet wipes  
(only if not provided by the caterer – with Charlie, only the plastic bags and wet wipes are needed)

**\*Most of the above items are already in our Rotary inventory – please check before buying anything! (As of 4/2/08, the Rotary canopy is at Kevin O'Grady's in storage. There are also probably paper towels, aluminum foil and trash bags there, too. At this time, Jim Cameron has the washing station, Chlorox, wash basins and serving utensils.)**

Arrange for payment: cash or check after invoice (best way).

Suggested selling price is \$8.50 per dinner. Bottled water is \$1.00. Actual selling price should be determined by the Chicken Barbecue Chairperson(s) and the Fund Raising Chairpersons.

4/2/08 updated by Lynn Freshman